

Board of Selectmen  
Minutes January 13, 2015

Convened at 6:00 pm

Present: Ken Christiansen, Chairman  
Jeffrey Bryan  
Jane Byrne  
Andrew Artimovich  
Robert Mantegari

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Building Inspector, Kip Kaiser, had the following building permits to be signed:

- Mark Marotto, 171 Middle Road, 24X28 detached garage: signed by Board
- Andrew Anestas, 13 Pine Road, generator: signed by Board.

Bryan made a motion, 2<sup>nd</sup> by Byrne to approve the public minutes of 01/06/2015 as written. Bryan, Byrne, and Christiansen were in favor. Artimovich and Mantegari abstained as they were not present.

Clement said Hartmann Oil is offering 24 cents over rack for gas and diesel for 2015; the cost was 23 cents over rack in 2014. Bryan made a motion, 2<sup>nd</sup> by Artimovich to remain with Hartmann for the 2015 gas/diesel. All were in favor.

The board regretfully accepted Doug Cowie's resignation as the Town's representative to the Southeast Regional Refuse Disposal District. Artimovich made a motion, 2<sup>nd</sup> by Mantegari to appoint Christiansen to serve on the SRRDD. The motion carried with Christiansen abstaining.

Bryan said the BOS last voted on the police budget of \$649,470 which represented a reduction in the bottom line of the dollar amount of raises above 2%. The budget committee further reduced that figure by \$1194, which is the cost of the Medicare and retirement for those salary dollars. Bryan made a motion, 2<sup>nd</sup> by Mantegari to open the police budget. All were in favor. Artimovich made a motion, 2<sup>nd</sup> by Bryan to approve the police budget of \$648,276. All were in favor.

Bryan said the budget committee passed a level funded budget for the fire department at \$350,319. The increase in the 2015 budget is about \$23K. The live in program has saved the town about \$6K per live in and the current students will be graduating in 2015. The \$23K covers the cost for the stand by shifts (if new live ins are not recruited), per diem pay, and an increase in the Chief's stipend. Byrne said the board should support the department head. Bryan made a motion, 2<sup>nd</sup> by Byrne to approve the fire budget at \$373,274. The motion carried with Mantegari abstaining.

Clement said Wofchuck had a change in his budget and will only need \$2000 for town events in 2015; he had \$3000 approved. Mantegari made a motion, 2<sup>nd</sup> by Bryan to open the conservation budget. All were in favor. Mantegari made a motion, 2<sup>nd</sup> by Byrne to approve the conservation budget at \$8665 (reduced by \$1000). All were in favor.

Joe Lombardo, New England Dragway (NED), was present to discuss NED's 2015 racing schedule. The NHRA event in June will be 3 days instead of 2. NED will be closed on Mother's Day. The test and tune scheduled for October 31<sup>st</sup> will likely be a driving education for kids. They are still working on coordinating the details for that event. Artimovich asked how the police special details were going; Lombardo said there have not been any issues, a complete turnaround. Byrne made a motion, 2<sup>nd</sup> by Mantegari approve and sign NED's 2015 permit. All were in favor.

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Scott Bourcier and Bob Durfee from Dubois and King were present to discuss some options on the engineering of Prescott Road. Bourcier said they have conducted a preliminary analysis of stream crossings for the north and south culverts over Dudley Brook on Prescott Road. Bourcier said the spans exceed 10 feet, which now makes them eligible to apply for the Bridge Aid Program (BAP). Durfee said replacing a culvert with a bridge that will exceed 10' in size in order to pass the 50 year flood event would qualify for the BAP through NHDOT. The program would require a higher level of engineering, design, and review. Bryan asked what the time delay would be. Bourcier said currently we are planning to go out to bid for construction February 2016 with construction that summer. Applying to the BAP would push the engineering out 3-12 months for review with construction in 2017. NHDOT is not approving construction funding for 5-10 years posing a further delay. Durfee said the Town could apply to the program through design review to be eligible for the 80% reimbursement of those fees then withdraw and fund the construction 100% with town funds. Bryan asked for a realistic number for the increase in engineering fees and a timeline for the project. Bourcier said he would put that together for the board to review.

The board reviewed the following warrant articles:

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the existing Capital Reserve Fund for the maintenance of town owned buildings. (Majority vote required)

Clement said this was amended to \$25K last year. The balance in the account is about \$75K. Bryan said that is sufficient for a major repair and would recommend foregoing this article for 2015. The others agreed.

CASA has requested funding for 2015. This is a new regional association and if approved this will remain on the warrant for 3 years. Clement said this organization assists with neglected and abused children. They assisted 44 children from Brentwood last year.

Bryan made a motion, 2<sup>nd</sup> by Byrne to recommend:

To see if the Town will vote to raise and appropriate the sum of Five Hundred Dollars (\$500) to provide funding to CASA. All were in favor.

Trustees of the Trust Funds would like a warrant to authorize the trustees to pay for management and investment fees out of capital reserve fund income instead of the municipal operating budget.

Artimovich made a motion, 2<sup>nd</sup> by Mantegari to recommend:

To see if the Town will vote, pursuant to RSA 35:9-a-II, to authorize the Trustees of the Trust Funds to pay for Capital Reserve Fund investment management services, and any other related expenses incurred, from Capital Reserve Fund income. No vote by the Town to rescind such authority shall occur within five years of the original adoption of the article. All were in favor.

Artimovich made a motion, 2<sup>nd</sup> by Bryan to recommend:

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the existing Capital Reserve Fund for the repair of town bridges. (Majority vote required) All were in favor.

Mantegari made a motion, 2<sup>nd</sup> by Byrne to recommend:

To see if the Town will vote to repair roads and to raise and appropriate the sum of Two Hundred and Fifty Thousand Dollars (\$250,000) for this purpose. (Majority vote required) All were in favor.

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Mantegari made a motion, 2<sup>nd</sup> by Bryan to recommend:

To see if the Town will vote to raise and appropriate the sum of Thirty-One Thousand Four Hundred Seventy-Seven Dollars (\$31,477) to be added to the existing Capital Reserve Fund for the purchase of highway vehicles and related equipment. (Majority vote required) All were in favor.

Mantegari made a motion, 2<sup>nd</sup> by Bryan to recommend:

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the existing Capital Reserve Fund for the construction of new highway building(s). (Majority vote required) All were in favor.

Bryan made a motion, 2<sup>nd</sup> by Mantegari to recommend:

To see if the Town will vote to raise and appropriate the sum of Eighteen Thousand Five Hundred Twenty-Four Dollars (\$18,524) for the third year's payment of leasing a backhoe for the highway department. This lease agreement has an escape clause and in subsequent years if the annual appropriation is not approved, the lease terminates. (Majority vote required) All were in favor.

Bryan made a motion, 2<sup>nd</sup> by Byrne to sign an intent to cut. All were in favor.

Clement asked if the board wanted to send a cease and desist to M&T. Bryan suggested Clement draft a letter on the board's behalf and request them to attend next week's meeting.

There was a letter in the mail from a resident filing a complaint regarding a neighbor who does not have a fence around their swimming pool. Clement will draft a letter to the property owner to have them contact Kaiser for compliance.

Motion to adjourn at 7:16 pm made by Mantegari, 2<sup>nd</sup> by Byrne; all were in favor.

Respectfully submitted,

Karen Clement

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WEEKLY TREASURER'S REPORT					
<b>DATE:</b>			<b>1/13/2015</b>		
<b>Citizens General Fund:</b>					
	Previous Balance:		24,725.43		
	Deposits:		52,759.30		
	Payroll:		13,918.68	DD: 9872.62	CKS: 4046.06
	FICA:		3,652.60		
	to Impact Fees				
	A/P: Regular		36,389.26		
	From MMA				
	TO MMA				
	Account Balance:		23,524.19		
	Interest Earned YTD:				
<b>CD's:</b>	Unrestricted Balance:		-		
<b>MMA:</b>	Unrestricted Balance:		4,830,424.96		
	Total Invested Funds:		4,830,424.96		
	Interest Earned YTD:				